

PORTS AGREEMENT NO. LOG.....

**AGREEMENT
BETWEEN
ARCELORMITTAL SOUTH AFRICA LIMITED
AND
The Contractor
FOR
THE TALLY OF EXPORT STEEL AT
TRANSNET PORT TERMINALS IN RICHARDS BAY HARBOUR**

1. DEFINITIONS AND INTERPRETATION

In this Agreement:

- 1.1 The singular includes the plural and vice versa;
- 1.2 A reference to one gender includes the other;
- 1.3 A reference to a firm or body corporate includes a natural person and vice versa;
- 1.4 Clause headings are for convenience only and shall not be taken into consideration in the interpretation of the Agreement;
- 1.5 If any provision in a definition is a substantive provision conferring rights or imposing obligations on any party, notwithstanding that it is only in the definition clause, effect shall be given to it as if it were a substantive provision in the body of the Agreement;
- 1.6 Where figures are referred to in numerals and in words, if there is any conflict, the words shall prevail;
- 1.7 All schedules and annexures hereto shall be deemed to be incorporated herein and shall form an integral part hereof;
- 1.8 Reference to days, months or years shall be construed as Gregorian calendar days, months or years;
- 1.9 Where a number of days are prescribed, it shall consist of business days exclusive of Saturdays, Sundays and Public Holidays in the Republic of South Africa and shall be reckoned exclusively of the 1st (first) and inclusively of the last day; and
- 1.10 Expressions defined in the Agreement shall bear the same meanings in schedules or annexures to the Agreement, which do not contain their own definitions.
- 1.12 The following expressions bear the meanings assigned to them below and cognate expressions bear corresponding meanings, unless inconsistent with or otherwise expressly indicated in the Agreement:
 - 1.12.1 **“ArcelorMittal”** means ArcelorMittal South Africa Limited, a public company registered in the Republic of South Africa, (Registration No. 1989/002164/06);

- 1.12.2 **“Agreement”** means this agreement as contained in this document and all its annexures or schedules;
- 1.12.3 **“BBBEE”** means Broad Based Black Economic Empowerment in as defined in the Broad Based Black Economic Empowerment Act 53 of 2003 terms and amended from time to time;
- 1.12.4 **“Business Day”** means any day other than a Saturday, Sunday or public holiday in the Republic of South Africa;
- 1.12.5 **“Contractor”** means[Insert];
- 1.12.6 **“Contractor Employees”** means employees of the Contractor, including, but not limited to the Contractor's directors, members, officers, third parties, contractors, sub-contractors and other persons who have a contractual relationship (in writing or otherwise) with the Contractor entrusted with the duty to deliver or render services in relation with the delivery of the Products on behalf of the Contractor;
- 1.12.7 **“Day”** means a consecutive period of 24 hours commencing at 22h00;
- 1.12.8 **“Effective Date”** means 1 November 2013; notwithstanding the Signature Date;
- 1.12.9 **“Month”** means a Works” production month, which is to be calculated from 22h00 of the last day of the previous month until 21h59 of the last day of the current month;
- 1.12.10 **“Party”** means ArcelorMittal or the Contractor;
- 1.12.11 **“Parties”** means ArcelorMittal and the Contractor;
- 1.12.12 **“Port Operations”** means Transnet Port Terminals facilities situated at the port of Richards Bay;
- 1.12.13 **“Products”** means export steel
- 1.12.14 **“Signature Date”** means the date of signature of this Agreement by the Party signing last;
- 1.12.15 **“Termination Date”** means 31 October 2017;

1.12.16 **"VAT"** means value added tax in terms of the Value-Added Tax Act No. 89 of 1991 and as levied in terms of the Income Tax Act No 58 of 1962, both as amended from time to time; and

1.12.17 **"Week"** means a period of (seven) days calculated from Sunday to Sunday;

1.13 The principle of *contra proferentem* shall not apply in so far as interpretation of this Agreement is concerned.

2 APPOINTMENT

- 2.1. ArcelorMittal hereby appoints the Contractor to render and/or perform the function of the tally and reconciliation of ArcelorMittal's export material loaded at the Port Operations berths in the port of Richards Bay.
- 2.2 It is specifically recorded that ArcelorMittal provides no warranties, undertakings or representations as to the tonnages of Products which shall be available for the Tally and Reconciliation during the term of this Agreement. The quantities of Products to be handled are **estimated** quantities and are only given as a guide to indicate the extent of the work to be performed. The estimated quantities are given without any obligation on the part of ArcelorMittal and may vary from time to time in accordance with the requirements of ArcelorMittal. The Contractor shall provide the Tally and Reconciliation function of quantities of Products as may be specified by ArcelorMittal from time to time.
- 2.3 ArcelorMittal shall under no circumstances be held accountable for any costs incurred by the Contractor such as the purchase of equipment or material or recruitment of staff in order to give effect to this Agreement.
- 2.4 ArcelorMittal Group Logistics Office will manage this agreement.

3 DURATION

- 3.1 This Agreement shall notwithstanding the Signature Date, commence on the Effective Date and will continue to be in force until the Termination Date.
- 3.2 ArcelorMittal shall be entitled to extend the period of this Agreement by giving written notice to the Contractor of its intention to do so prior to the date of termination of this Agreement.

- 3.3 The terms applicable to the renewal period shall be the same as the terms contained in this Agreement save as otherwise agreed by the Parties.
- 3.4 ArcelorMittal shall be entitled to terminate the Agreement at any time by giving the Contractor 1(one) month's prior written notice to such effect without incurring any further liability, loss or claim of whatsoever nature including any labour related ones.

4 CONTRACTOR'S GENERAL OBLIGATIONS

4.1 THE CONTRACTOR SHALL:

- 4.1.1 At its sole expense supply and maintain in good working order all labour, equipment and other facilities necessary for the proper and timeous performance of the Tally and Reconciliation function on ArcelorMittal's exports and imports;
- 4.1.2 Perform the Tally and Reconciliation function on ArcelorMittal's material with due care, efficiency and diligence; They are to perform initial survey readings prior to vessel commences discharge & after completion of discharge to advise tonnage delivered on board to port of discharge
- 4.1.3 Avail itself beforehand of the geographical locations referred to above and that it will for the duration of this agreement be well capable, able and equipped to comply with the terms of this agreement.
- 4.1.4 Establish and maintain an effective communication medium between itself and ArcelorMittal;
- 4.1.5 Obtain acceptance and approval from ArcelorMittal before implementation should it decide to change any of the existing systems or methods that are presently being used by ArcelorMittal;
- 4.1.6 Supply equipment suitable in every respect for the proper performance of the Tally and Reconciliation function;
- 4.1.11 Take all precautions necessary for the protection of life and property whilst performing the Tally and Reconciliation function;
- 4.2 The Contractor shall perform a professional service in terms of this Agreement to uphold and promote ArcelorMittal's reputation and image with its clients or customers
- 4.3 In the event of a strike, industrial action or work stoppages the Contractor undertakes to ensure that the following procedures are followed:

- 4.3.1 The Contractor shall notify ArcelorMittal of any prior knowledge of a strike as soon as reasonably possible;
- 4.3.2 The Contractor shall attempt to resolve the dispute prior to a strike or as soon as reasonably possible;
- 4.3.3 Notwithstanding the above, the Contractor shall endeavour through the following steps to fulfil the emergency Tally and Reconciliation function needs of ArcelorMittal as far as reasonably possible by:
 - 4.8.3.1 Drawing on other employees who are qualified and competent from other operations to perform Tally and Reconciliation function as required by ArcelorMittal; or
 - 4.8.3.3 Employing other acceptable, competent and qualified contractors to perform Tally and Reconciliation function.
- 4.4 If none of the Contractor's endeavours lead to the fulfilment of ArcelorMittal's Tally and Reconciliation function at any point, ArcelorMittal shall (to the extent of the shortcoming) be entitled to seek and contract alternative help in regard to the said Products and the contractor shall be liable for any additional cost incurred by ArcelorMittal as a result of the inability of the contractor to fulfil their obligations until the contractor can resume normal operations.
- 4.5 The Contractor shall comply with all reasonable written requests of ArcelorMittal from time to time in relation to this Agreement, it being recorded that ArcelorMittal shall provide the Contractor with all necessary information and data required by the Contractor to discharge its obligations under the Agreement. It shall be the responsibility of the Contractor to request from ArcelorMittal information relevant to the carrying out of its obligations in terms of the Agreement.
- 4.6 The Contractor shall report to ArcelorMittal in writing as may from time to time be reasonably required.
- 4.7 The Contractor shall comply and agrees to procure that the Contractor Employees comply with all of the provisions of applicable policies of ArcelorMittal in regard to fraud, anti-bribery, conflict of interest declaration and corruption.

- 4.8 The Contractor undertakes in all matters to act in good faith towards ArcelorMittal and to work co-operatively and constructively with ArcelorMittal's representatives and employees.
- 4.9 The Contractor shall duly comply with all statutory control measures and applicable regulations governing the Tally and Reconciliation function.
- 4.10 The Contractor shall avoid unnecessary delays in the Tally and Reconciliation function, attend to any breakdowns and provide sufficient back up service to ensure a continuous service and timeous Tally and Reconciliation function as anticipated herein.
- 4.17 The Contractor in performance of its obligations in terms of this Agreement, do so in a professional manner and uphold ArcelorMittal's reputation and image with its Suppliers.
- 4.18 The Contractor shall at its expense train and provide suitable personnel and Contractor Employees for the purposes of this Agreement.
- 4.19 Receive notification of a vessel to be tallied and/ or reconciled from ArcelorMittal.
- 4.20 Receiving of steel products ex works (NCY, VER, VBP)
- A) Receive in-transit list from AMSA daily.
 - B) Follow up with TFR- Transnet Client Services- rail wagon position daily.
 - C) Liaise with CPO (MPT and COMBI terminal) as to when the TFR rail wagons are going to be called in and placed for offloading.
 - D) Record the truck numbers/ rail wagon numbers when placed at Combi or MPT. Inspect trucks, check for damages of cargo, record damages on an AMSA damages report form. Submit the Form to AMSA DAILY.
 - E) Record rail wagons and road transport received without tarpaulins.
 - F) Do a detail tally of cargo recording the works order number, customer number, batch number, colour mark, port of discharge, number of units per bundle and the size/ MASS or length of cargo.
 - G) If any loads are received with incorrect loading patterns it must be noted and AMSA advised.
 - H) Ensure empty rail wagons are released to TFR within 24 hours of being placed.
- 4.21 Stacking of Cargos
- A) Stack cargo per size, works order, contract number and port of discharge.
 - B) Ensure MPT or COMBI Terminal stack cargo as per AMSA stacking standards.

- C) Record the bay location where cargo is stacked.
- D) Update the site plan marking as where the cargos are stacked with number of bundles, contract number , port of discharge and colour marks. Submit Site Plan to AMSA.
- E) Instruct MPT or Combi Terminal to repair any bundles damaged whilst handling immediately. Submit a Damages report to AMSA with parcel detail.
- F) Keep records of all damaged bundles and stack separately in an area demarcated for damaged material.
- G) Do a daily site visit and record any non-conformances noted (collapsed stacks damaged cargo not repaired etc.) including days when no cargo is received. Submit a written report to AMSA.
- H) A detailed stock take and stack plan must be done prior to and when vessel commences loading. (Check all information on labels is correct and inform AMSA for any non-conformances missing labels, damages etc.

4.2.2 Dispatching of cargo to the vessel.

- A) Collect and receive all relevant documentation twice daily from AMSA office prior to or whilst vessel is loading .
- B) Place a Tally clerk per gang in the stacks for dispatching material to vessel.
- C) Cargo must be cross-checked against loading outs and dispatched to the vessel as per the requirements for loading.
- D) Always ensure that (MPT or COMBI Terminal) load the haulers correctly to avoid cargo shifting or falling and getting damaged. Optimise loading by utilising capacity of available equipment.
- E) Check all the details on the labels correspond to and are as per the Loading out documents.(batch number, port of discharge, mass, colour mark, size, contract numbers and customer name.) Report any deviation to AMSA. Correct as per instruction ex AMSA.
- F) Record all delays experienced in the warehouse (awaiting labour, forklift, moving stacks, etc.)
- G) Mark off all bundles dispatched to the ship on the loading outs with date, shift and hauler number.
- H) If any cargo is returned ex vessel to the warehouse these must be recorded and placed in the correct stacks.

4.2.3 Tally under the hook (quayside)

- A) Place a tally clerk for each crane working.
- B) Tally clerk must only record the AMSA cargoes being loaded . No other functions are to be performed by an allocated Tally Clerk..

- C) Record all details from the labels onto the tally sheet (batch number, colour mark, size, mass, port of discharge and the hatch cargo to be loaded.)
- D) Only cargo loaded must be recorded. Excludes pre-assembled cargo on the quayside.
- E) Tally clerk must record all delays experienced whilst loading the vessel and report to AMSA.
- F) Tally clerk must inspect cargo for damages prior to loading. If any damages are observed it must be reported to AMSA / Surveyor first for inspection prior to loading.
- G) Shift changes must not delay any loading activity
- H) Record the complete details of any material returned to the Warehouse including the vehicle number and time.

4.2.4 Reconciliation on board the vessel.

- A) One supervisor to be placed on the vessel only to perform AMSA reconciliation only. No other functions are to be performed.
- B) Supervisor to collect tallies every half an hour and reconcile against the loading outs.
- C) Supervisor to keep a running tally of the number of bundles and tons loaded for every hour on PC/Laptop.
- D) Compile a detailed work report at the end of every shift. The work report must include the number of bundles loaded, tonnages loaded per hold and balance outstanding per each hold. All stoppage times must be recorded.
- E) All completed tallies must be attached to the loading outs and Posted.
- F) Five Copies of each Work report must be submitted as follows:
 - One copy each to
 - AMSA
 - Stevedores
 - Chief Officer
 - Agent
 - Tally company.
- G) Completed contracts must be reconciled, tallies must be attached to loading outs; mate's receipts endorsed and signed and handed to AMSA offices immediately. It must not wait until the end of shift.
- H) Supervisor must SMS/ text AMSA personnel every four hours on the progress of vessel loading bundles and tonnage per hold.(24/7)

4.2.5 Completion of vessel

- A) All final documentation must be completed (final work report, hatch list, cargo stow plan, mass shipment form.) within 2 hours after loading completed.

- B) All final documentation and last signed mate's receipts must be forwarded to AMSA two hours after the vessel completed.
- C) Mop up team need to inspect all the warehouses and ensure that all cargo for that shipment has been dispatched and shipped before the dispatch is considered complete by the TALLY Company.
- D) A detailed mop-up document showing all non-conformances during the loading of the vessel (repaired bundle numbers, re-labelled bundles numbers, etc.) to be compiled and submitted to AMSA.

5 WARRANTIES

The Contractor certifies and warrants that it:

- 5.1 Shall devote its time, attention and abilities as may be necessary for the provision of the required Tally and Reconciliation function to the satisfaction of ArcelorMittal;
- 5.2 Will perform the required Tally and Reconciliation function in a professional manner to suit ArcelorMittal's business purposes;
- 5.3 Shall advise and assist with respect to all aspects of the Tally and Reconciliation function;
- 5.4 Possesses all licences and permits that are required by law are necessary to perform in terms of this Agreement and that all such licenses and permits will be in effect for the term of the Agreement or any extension thereof;
- 5.5 Has the ability, experience, expertise and skills necessary to perform the required Tally and Reconciliation function. For avoidance of doubt, the Contractor shall use all reasonable skill and care, to a standard to be reasonably expected from a first class and professional firm and provider of similar services at all times in performing all its obligations under the Agreement; and
- 5.6 has the full right, power, authority and capacity and has taken or caused to be taken all steps, actions and corporate procedures necessary to enter into, execute, deliver and perform all of its obligations in terms of the Agreement and no services, materials or reports furnished by the Contractor in terms of the Agreement shall in any way infringe upon or violate any applicable law, rule or regulation, any contract with a third party or any rights of any third person, including, without limitation, rights of patent, trade secret, trademark or copyright.

6 TARIFFS

- 6.1 The tariffs applicable to the Tally and Reconciliation function rendered by the Contractor to ArcelorMittal in terms of this Agreement shall be as set out in Annexure C hereto.
- 6.2 The tariffs quoted are exclusive of VAT. The Contractor must calculate VAT in accordance to relevant statutory provision and indicate it separately on its invoices to ArcelorMittal.

7 PRICE BASIS

- 7.1 The tariffs reflected in Annexure C shall remain fixed until 31 October 2016.

8 CONDITIONS OF PAYMENT

- 8.1 Payment shall be made on the first day of the second month following the month in which the Tally and Reconciliation function services were rendered, provided monthly statements of account, shall in all instances reach ArcelorMittal's Shared Services, Accounts Payable situated in Vanderbijlpark, not later than the seventh day of the month following the month in which the services were rendered.
- 8.2 The Contractor shall ensure that ArcelorMittal's and its VAT numbers are reflected on all related invoices. ArcelorMittal's VAT number is **4920114990**.
- 8.4 The Contractor shall ensure that its vendor number is reflected on all related invoices.' vendor number with ArcelorMittal is[Insert]
- 8.5 In the event of the Contractor providing an ancillary or miscellaneous service in relation to this Agreement or Tally and Reconciliation function the following procedure must be followed:
- 8.5.1 The Contractor shall submit a Miscellaneous Service Note("MSN") to ArcelorMittal Port Operations Manager;
- 8.5.2 The ArcelorMittal Port Operations Manager must sign the MSN prior to performance of any miscellaneous service being by the Contractor. The signed MSN shall serve as authorisation to the Contractor to perform such ancillary or miscellaneous service;
- 8.5.3 Upon completion of such services, the MSN must also be signed off by both Parties; and

8.5.4 In order to receive payment for the service provided, the Contractor shall be required to attach the MSN together with its invoice in respect of such service to ArcelorMittal.

8.6 ArcelorMittal shall not be accountable to pay any interest or penalties of any sort due to the Contractor's failure to submit its invoices on time. Invoices that are submitted by the Contractor 6 (six) months after applicable service was rendered shall not be accommodated and will not be paid by ArcelorMittal

9 ESTIMATED TONNAGES

9.1.1 The quantities of Products to be handled by the Contractor in terms of this Agreement are subject to the provisions of Clause 2.2 and will be allocated as and when available. An estimate of tonnages of Products for Tally and Reconciliation function is provided in Annexure A of this Agreement.

9.1.2 ArcelorMittal reserves the right to provide such tonnages of Products for Tally and Reconciliation function as and when required by ArcelorMittal at its sole discretion.

10 MANAGEMENT AND PRODUCTIVITY IMPROVEMENT PLAN

10.1 The Contractor shall independently manage this Agreement in order to provide ArcelorMittal with an effective Tally and Reconciliation function which system must be of mutual benefit of both Parties.

10.2 ArcelorMittal shall review the Contractor's performance at its monthly meetings against performance standards agreed upon by the Parties.

11 MEETINGS

11.1 The Parties jointly agree to hold a monthly meeting for purposes of assessing the performance of the Contractor in terms of this Agreement, to share information concerning past and future volumes, and to settle any commercial or technical disputes that may arise between the Parties. This meeting shall be convened by ArcelorMittal and shall cover the following set agenda:

11.1.1 The review of the performance of the Contractor during the previous month as measured against the requirements as contained in this Agreement;

- 11.1.2 Previous month's volumes and forecasted volumes for the following month;
 - 11.1.3 Technical disputes;
 - 11.1.4 Commercial disputes;
 - 11.1.5 Complaints; and
 - 11.1.6 Miscellaneous matters.
- 11.2 ArcelorMittal shall endeavour to advise the Contractor timeously of the estimated time of arrival (ETA) of a ship at the Port and shall update the Contractor in the event of changes in the ETA.

12 SAFETY PROCEDURES

- 12.1 The Contractor shall, in respect of all matters arising in the fulfilment of this Agreement, conform to all safety and operating procedures prescribed by ArcelorMittal and the Port Authorities. All Contractor Employees must be trained by the Contractor in the workings and application of the Occupational Health and Safety Act as well as any ArcelorMittal safety rules, applicable policies and regulations, and where so required, that of the Port Authorities.
- 12.2 The Contractor will be compelled to supply all Contractor Employees with PPE (Personal Protective Equipment, i.e. overall, hard-hat, safety shoes and safety glasses, hearing protection, etc.) for Tally and Reconciliation function purposes.
- 12.3 All costs related to Contractor Employees' training shall be for the account of the Contractor.

13 SHE INCIDENTS (SAFETY, HEALTH AND ENVIRONMENTAL)

- 13.1 For the purposes of this clause, a "SHE Incident" shall mean a safety fatality, occupational health fatality, major occupational hygiene incident or major environmental incident as defined by ArcelorMittal from time to time.
- 13.2 In the event of a SHE Incident occurring at the ArcelorMittal works or premises, the Contractor shall submit within 3 (three) days of the occurrence of such a SHE Incident a report to the Plant Manager and

the relevant ArcelorMittal Manager of the division where the SHE Incident took place detailing the following information:

- 13.2.1 The background to the occurrence of the SHE Incident; and
 - 13.2.2 A description of the SHE Incident; and
 - 13.2.3 Possible causes of the SHE Incident; and
 - 13.2.4 Remedial, corrective or preventative actions taken.
- 13.3 In addition to the foregoing the Contractor shall upon reasonable notice from ArcelorMittal prepare and present a presentation detailing the information required in terms of clause 14.2 above to the ArcelorMittal SHE Committee and attend all meetings, investigations in this regard as may be required by ArcelorMittal.
- 13.4 ArcelorMittal has the right to terminate the agreement with immediate effect depending on the nature of the safety incident. In such a case the contractor will be liable for the costs of the safety incident as well as the cost for finding an alternative contractor for the balance of the contract term. The contractor will also be terminated as a vendor of ArcelorMittal.
- 13.5 If the vendor has other contracts for services with ArcelorMittal, these will also be affected by a decision to terminate any agreements for breach of the safety policies and the penalties for replacing the service to the end of the contract term will apply.

14 INSURANCE

- 14.1. The Contractor shall have and maintain at its sole cost and expense throughout the term of the Agreement, comprehensive general liability or commercial general liability insurance and all risk insurance, including goods in transit, fire, theft, its material, equipment or property ("Insurance Cover") from a reputable insurance company acceptable to ArcelorMittal.
- 14.2. This Insurance Cover shall *inter alia*, specifically provide insurance for each load of Products for at least its market value, cover for its indemnity obligations in terms of clause 23 and any liability whether bodily injury, public liability and/or contractual liability which may arise as a result of the Agreement or the Contractor and Contractor Employees' wilful misconduct, negligent acts and/or omissions.
- 14.3. The Insurance Cover shall not be cancelled or amended in any manner which restricts the existing coverage or renewed without the Contractor giving ArcelorMittal at least 30 (thirty) days prior written notice to that effect.
- 14.4. The cost of insurance is included in the tariffs above and the Contractor shall be responsible for payment of all insurance premiums and any excess in respect of the Insurance Cover and the Contractor shall strictly comply with all terms and conditions of the insurance policy.
- 14.5. The Contractor shall furnish ArcelorMittal with a certificate of insurance evidencing the Insurance Cover prior to the Effective Date.
- 14.6. Compliance by the Contractor with this insurance provision shall not relieve the Contractor from liability under the indemnity provisions of this Agreement.

15 RISK AND LIABILITY

ArcelorMittal shall deliver the Products to the Port and the risk thereto shall pass to the Contractor and the Contractor shall be responsible for the Products from commencement of the hooking operation of the Products until the completion of the Tally and Reconciliation function, inclusive of cleaning the holds and vessel to the satisfaction of the vessel and surveyors, repairs (if applicable).

16 BLACK ECONOMIC EMPOWERMENT

- 16.1 The Contractor must be BBEE compliant and maintain at least a level 5 for the purposes of this Agreement. The Contractor further undertakes to comply with Black Economic Empowerment policies of ArcelorMittal from time to time and is required to improve its BBEE compliance status by at least one contribution level every year for the duration of the Agreement, until such time as a BBEE compliance level 3 is reached. After reaching BBEE compliance level 3, it must be maintained for the remainder of the Agreement.
- 16.2 ArcelorMittal reserves the right to audit the Contractor's BBEE status on a regular basis and the Contractor shall afford ArcelorMittal reasonable access to all documents and other information necessary to conduct such audit(s).

17 CONFIDENTIALITY

- 17.1 Except as otherwise provided in this clause, the terms and conditions of this Agreement, all data, reports, records and other information of any kind whatsoever developed or acquired by any Party in connection with this Agreement ("Confidential Information") shall be treated by the Parties as confidential. No Party shall reveal or otherwise disclose such Confidential Information to any third party without the prior written consent of the other Party. The foregoing restrictions shall not apply to the disclosure of necessary Confidential Information to employees and advisors of the Parties. Any third party that may become privy to such information must undertake in writing to protect the confidential nature thereof.
- 17.2 The confidentiality undertakings in this Agreement shall not apply in respect of Confidential Information within the public domain or a Party's knowledge at the commencement of this Agreement or to disclosure required to satisfy the order of a court of competent jurisdiction or to comply with the provisions of any law or regulation in force from time to time.

18 ANTI-BRIBERY AND FRAUD

- 18.1 The Contractor undertakes to:
- 18.1.1 Comply with ArcelorMittal's Anti-Corruption Guidelines, provisions of the U.S. Foreign Corrupt Practices Act ("FCPA"), United Nations Anti-bribery Conventions as well as applicable laws of the Republic of South Africa, in particular, the Prevention and Combatting of

Corrupt Activities Act of 2004. As such, the Contractor agrees that it will not, in connection with transactions or services contemplated in this Agreement, or in connection with any other business transactions involving ArcelorMittal, transfer anything of value, directly or indirectly, to any person or government official, employee of a government-controlled company, or political party in order to obtain any improper benefit or advantage;

- 18.1.2 ensure that any agreements entered into with contractors, sub-contractors, consultants, agents, advisors or any other party responsible for the execution of this Agreement contain fraud and anti-corruption provisions, broadly in line with this Agreement particularly this clause 19 and that they all then comply with same;
- 18.2 The Contractor represents and warrants that –
 - 18.2.1 No money paid to it as compensation or otherwise for the execution of this Agreement has been or will be used to pay any bribe or kickback in violation of applicable South African law or the FCPA and/or ArcelorMittal's Anti-Corruption Guidelines. The Contractor agrees to provide prompt certification of its continuing compliance with applicable laws whenever so requested by ArcelorMittal; and
 - 18.2.2 No payments will be made by it on behalf of ArcelorMittal to any person or government official or department without obtaining prior approval from ArcelorMittal. A written accounting must be kept of all payments made by the Contractor or Contractor Employees on behalf of ArcelorMittal or out of funds provided by ArcelorMittal. A copy of this accounting must be provided to ArcelorMittal upon request. At no time shall any payment be made by the Contractor or Contractor Employees on behalf of ArcelorMittal to any undisclosed third party.
- 18.3 The Contractor or the Contractor Employees' failure to comply with this clause 19 and all applicable anti-corruption laws and policies or Contractor's committing of any fraudulent activities shall be deemed to be a material breach of the Agreement entitling ArcelorMittal to terminate the Agreement and/or blacklist the Contractor from ArcelorMittal data base without prejudice to claim damages or any other remedies it may have. In that event, the Contractor shall notwithstanding anything contained in the Agreement to the contrary, also surrender any claim for payment under this Agreement including payment for services previously performed.

- 18.4 ArcelorMittal shall further be entitled to suspend the Agreement if from proceeding and/or withhold payment under the Agreement it has a good faith belief that the Contractor has committed fraud or violated, intends to violate, or has caused a violation of any anti-corruption laws or this clause. The onus will be on the Contractor to prove that it had not committed fraud or violated, intends to violate, or has caused a violation of any anti-corruption laws or this clause before such suspension is lifted.
- 18.5 ArcelorMittal shall not be liable for any claims, losses or damages arising from fraud or related to failure by the Contractor, its subcontractors, consultants, agents, advisors or Contractor Employees to comply with this clause 19 or any anti-corruption laws and policies aforementioned. The Contractor indemnifies and holds ArcelorMittal harmless against any such claims, losses or damages.
- 18.6 ArcelorMittal reserves the right at any time to audit the Contractor's compliance with the terms of this clause 19 and the Contractor hereby agrees to co-operate with such audit requirements and provide documentation that maybe requested by ArcelorMittal.
- 18.7 The Contractor shall not offer, give or agree to any person in the service of ArcelorMittal or any member of their family or any person claiming to act on behalf of any such person, any gifts or consideration of any kind as an inducement or reward for doing or for bearing to do or for having done or forborne to do acts in relation to the obtaining or execution of the Agreement.

19 **INDEMNITY**

- 19.1 The Contractor hereby indemnifies and agrees to defend, keep indemnified and hold harmless ArcelorMittal, its parent company, affiliated and associated companies, in respect of all losses (including attorneys' fees and costs on a scale as between attorney and client), liability, damage or expense, suffered or incurred by ArcelorMittal or any person arising –
- 19.1.1 out of the performance of the Contractor's obligations under or by the Contractor and Contractor Employees of any of the terms of this Agreement;
- 19.1.2 from any alleged defamation, or any similar delict, or breach of any contractual right of a third party, or infringement of any Intellectual Property right of a third party, including rights under patents, trademarks, copyright, trade secret, or

confidentiality obligations, or rights of privacy and publicity resulting from, relating to or arising out of the performance of the Agreement, except where any such claim relates to or arises out of any material furnished by ArcelorMittal;

- 19.1.3 Any breach of the provisions of the contract documents or agreement between the Contractor and the Contractor Employees.
- 19.1.4 Injury or death of the Contractor Employees for any reason;
- 19.1.5 Any loss to or caused by the Contractor and the Contractor Employees; and
- 19.1.6 Any acts or omissions including fraud and criminal of the Contractor and the Contractor Employees; and/or
- 19.1.7 Damage to property or equipment by the Contractor and the Contractor Employees;
- 19.2 ArcelorMittal's use or approval of any materials must not be construed as ArcelorMittal's waiver of its rights under this clause 19.
- 19.3 ArcelorMittal will co-operate with the Contractor in the conduct of any proceedings arising pursuant to this clause 19 and shall have the right (but not the obligation) to participate in such proceedings, provided that the cost thereof shall be borne by the Contractor.
- 19.4 The Contractor will not enter into any settlement or compromise, or make any settlement or compromise offer, without the prior written approval of ArcelorMittal. ArcelorMittal will be entitled to give or withhold approval for itself and its officers, agents, employees, directors and affiliated entities, with respect to any settlement or compromise, or settlement or compromise offers made by the Contractor.
- 19.5 The indemnification under this clause 19 shall survive termination of this Agreement for any reason whatsoever.

20 CONFLICT OF INTEREST

- 20.1 The Contractor agrees and undertakes to declare to ArcelorMittal in the form attached hereto as Annexure "D" any personal or business relationship with any employee or supplier of ArcelorMittal (whether arising as a result of a financial interest or investment or other business engagements with such employee or supplier) that might represent a Conflict of Interest.
- 20.2 For purposes of the Agreement, a Conflict of Interest arises:
- 20.2.1 When the personal or business relationships between an employee of ArcelorMittal and a supplier interfere or appear to interfere, with ability of the employee dealing with such supplier to act in the best interest of ArcelorMittal; and/or
- 20.2.2 Activity detrimentally affects the contractual relationship between the Parties and will have a negative impact on the business relationships of ArcelorMittal as a whole.
- 20.3 The Contractor shall not and furthermore ensure that none of the Contractor Employees engage in business relationships or engagements or activity which reasonably determined conflict with the interests of ArcelorMittal under the Agreement without declaration contemplated in 21.1 and the prior written consent of ArcelorMittal.
- 20.4 Any breach of this clause 21, shall entitle ArcelorMittal to immediately cancel this Agreement without prejudice to any other remedies in may have herein or in law.

21 INSPECTION AND AUDITING OF RECORDS

- 21.1 **Inspection and Auditing.** At any time during the term and within a 2 (two) year period after the expiration or termination of this Agreement, ArcelorMittal or its third-party auditor may conduct an audit of the Contractor's business records, operations, and facilities, including business processes in relation to this Agreement.
- 21.2 The Contractor shall permit ArcelorMittal or its third-party auditor to audit, inspect and copy the Contractor's books, records, accounts, timesheets, underlying and backup records and accounting materials, delivery receipts, methods and controls as may pertain (in the reasonable determination of ArcelorMittal) to any costs, expenses, and fees incurred for or charged to ArcelorMittal either directly or indirectly under this

Agreement. Salary information of the Contractor's employees will be accepted by ArcelorMittal on an aggregated basis characterized by function, provided that Contractor furnishes ArcelorMittal with an annual certification, issued by the Contractor's independent auditing firm at its expense, verifying the accuracy of the salary information on an individual and aggregated basis. ArcelorMittal will be entitled to the personnel records of the Contractor's Employees and to salary information regarding subcontractors on an individual basis if such salary is charged to ArcelorMittal as an expense. ArcelorMittal will provide at least 30 (thirty) days' notice to the Contractor prior to the audit, and the Contractor shall fully cooperate with ArcelorMittal or its third-party auditor to by inter alia making the required records, information and personnel available. ArcelorMittal's right to audit is limited to no more than once in a 12 (twelve) month period, however ArcelorMittal shall have the right to re-audit more frequently if material irregularities are discovered in the initial audit. The audits will be conducted during normal business hours and will be at the sole cost of ArcelorMittal. Notwithstanding the foregoing, the Contractor shall be responsible for all costs related to any additional audits performed during a 12 (twelve) month period due to irregularities reported in the initial audit.

- 21.3 **Retention of Records.** The Contractor shall at its own cost make and retain, during the term of the Contract and for a period of 2 (two) years thereafter records, in form and substance consistent with Generally Accepted Accounting Principles (GAAP), of all services performed by Contractor and all costs and expenses related thereto.
- 21.4 **Changes in Accounting Procedures.** The Contractor shall notify ArcelorMittal, 90 (ninety) days in advance of any changes in its accounting methods if the change will affect the Contractor's charges to ArcelorMittal.
- 21.5 If ArcelorMittal elects to perform an inspection and audit on the Contractor's records in accordance with this clause 23, ArcelorMittal agrees to enter into a confidentiality agreement with the Contractor in a form mutually agreed by the Parties with regarding confidential information of the Contractor that maybe disclosed during such inspection and audit.

22 BREACH

- 22.1 Either Party may at any time give notice in writing to make good any failure or default should it appear that:

- 22.1.1 The other Party is not executing its obligations in accordance with this Agreement;
 - 22.1.2 The other Party is refusing or delaying to carry out its obligations in accordance with this Agreement;
 - 22.1.3 The other Party is in breach of the terms or conditions of this Agreement and/or is responsible for any other failure or default with regard to its obligations.
- 22.2 Should the defaulting Party fail to take positive steps which are acceptable to the aggrieved Party to remedy the failure or default complained of within 14 (fourteen) days from the date of receipt of written notice calling for remedy of such complaint, the aggrieved Party shall, without prejudice to any of its rights under common law and particularly its rights under this Agreement hereof be at liberty to:
- 22.2.1 Claim specific performance;
 - 22.2.2 Cancel the Agreement; and/or
 - 22.2.3 Claim damages.

23 TERMINATION

- 23.1 Either Party will have the right, in addition to any other rights that it may have in Law, to terminate this Agreement forthwith and without further notice in any of the following events, if:
- 23.1.1 Any of the Parties commits an act of which fraud is a component;
 - 23.1.2 Any of the Parties become commercially insolvent or commits any act of insolvency; or
 - 23.1.3 Any of the Parties is placed in provisional or final liquidation; or
 - 23.1.4 Any of the Parties is placed under provisional or final judicial management; or
 - 23.1.5 Any of the Parties commences a procedure with a view to the winding-up or re-organisation, save that no right to terminate will arise in respect of any procedure commenced for the

purpose of a solvent amalgamation or reconstruction prior written consent of the other Party; or

- 23.1.6 Any procedure is commenced with a view to the appointment of an administrator, receiver, administrative receiver or trustee in bankruptcy or all or substantially all of the assets of the other Party;
- 23.1.7 Either Party or its board passes or cause to be passed any resolution for the Commencement of Business Rescue Proceedings as contemplated in Chapter 6 of the Companies Act No. 71 of 2008, as amended;
- 23.1.8 Anything analogous to any of the events described in clauses 24.1.1 to 24.1.7 occurs in relation to either Party.

23.2 Notwithstanding anything contained in this Agreement which is to the contrary, the termination or expiry of this Agreement shall not affect any rights of either Party in respect of any antecedent breach of this Agreement by the other Party nor shall it affect any accrued rights or liabilities (or the coming into force of any accrued rights or liabilities) of either Party.

24 PERMITS

The Contractor shall be solely responsible for obtaining the necessary authority permits for Tally and Reconciliation function from the authorities concerned and shall provide proof thereof to ArcelorMittal's satisfaction when called upon to do so.

25 LAWS AND REGULATIONS TO BE COMPLIED WITH

- 25.1 The Contractor shall in respect of all matters arising from the fulfilment of this Agreement, comply and ensure that the Contractor Employees comply with all laws, regulations, by-laws and/or requirements of local or other authorities which are applicable to this Agreement.
- 25.2 In this regard special reference is *inter alia* made to the following acts that do not constitute an exhaustive list:
 - Occupational Health and Safety Act No 85 of 1993. (Also refer to Annexure A);
 - Hazardous Substances Act; and

- Dangerous Goods Act.

25.3 The Contractor further undertakes to ensure that its agreements with its Contractor Employee shall *mutatis mutandis* contain the same stipulations as provided for above and shall upon request submit written proof to ArcelorMittal that it has complied with this stipulation.

25.4 In the event of the Contractor failing to comply with the abovementioned, such failure shall amount to a breach of the terms and conditions of this Agreement and shall entitle ArcelorMittal to act in accordance with clause 23 above.

26 FORCE MAJEURE

26.1 Notwithstanding anything to the contrary herein contained, neither party shall be liable in respect of failure to fulfil its obligations under this Agreement when the reason for such failure is caused by or arising from force majeure.

26.2 Force majeure means any circumstances or conditions beyond the control of a party or any circumstances or conditions, which is not reasonably practicable for a party to control or alleviate and shall include, but shall not be limited to:

- an act of God, storm, tempest or flood;
- fire, spontaneous combustion, explosion, smoke, ionising, radiation, radio-active contamination;
- war, revolution or political disturbance;
- major Production breakdowns of Production facilities of ArcelorMittal, if due to unforeseen circumstances;
- production stoppages or losses resulting from the failure of ArcelorMittal's customers of materials or services due to factors beyond the reasonable control of the relevant party;
- restrictions imposed directly or indirectly by Government or any person, corporation or body acting under statutory power; and
- Abnormal economic recessions.

26.3 The Party claiming a suspension of its obligations shall immediately notify the other in writing of the circumstances relating thereto, and shall estimate in good faith the period during which the said circumstances are

likely to prevail and shall thereafter do everything reasonably necessary to reduce or terminate the period of suspension and to restore performance of its obligations.

27 CONTRACTOR EMPLOYEES

- 27.1 The Contractor shall at all times employ only fully competent and reliable Contractor Employees. ArcelorMittal shall be at liberty to object to any workman or person employed by the Contractor in the execution of the work to be performed, who in the opinion of ArcelorMittal misconduct himself, or is incompetent or negligent or otherwise unsatisfactory, and the Contractor shall, subject to industrial relations practices, immediately replace the person so objected to, upon receipt from ArcelorMittal of notice in writing requiring it to do so.
- 27.2 The Contractor shall insure under the Compensation for Occupational Injuries and Diseases Act no 130 of 1993, or any amendments thereto, or any Act passed in substitution thereof, against all claims by workmen employed by it and also under the common law, with an Insurance Company to be approved by ArcelorMittal, for an amount or amounts sufficient to satisfy any and all claims for compensation which any of its workmen or their dependants may make under the said Act or Common Law and shall continue such insurance uninterruptedly for the duration of this Agreement, provided always that in the event of the Contractor employing any sub-contractor, the Contractor's obligations to insure as aforesaid under this sub-clause shall be deemed to have been satisfied if the sub-contractor shall have insured as provided for in this sub-clause in such a manner that ArcelorMittal shall be indemnified.
- 27.3 In addition, the Contractor shall at its own expense insure and keep insured all persons employed by it, who do not fall within the ambit of the provisions of the Compensation for Occupational Injuries and Diseases Act, against all risks arising out of their employment.
- 27.4 The Contractor shall from time to time, when so required by ArcelorMittal, submit to ArcelorMittal all policies required in terms of this Agreement, as well as proof that all premiums have been paid.
- 27.5 ArcelorMittal shall not be liable for, or in respect of, or in consequence of, any accident or injury to any employee of the Contractor or any sub-contractor and the Contractor shall indemnify ArcelorMittal against all damages and compensation against all claims, demands, proceedings, costs, charges and expenses, whatsoever, in respect thereof or in relation thereto.

28 LIMITATION OF LIABILITY

- 28.1 Notwithstanding anything to the contrary contained in this Agreement, ArcelorMittal shall not be liable to any person for any indirect or consequential loss or damage, including without limitation, loss of profit, revenue, anticipated savings, business transactions or goodwill or other contracts whether arising from negligence or breach of contract by any person including the Contractor or Contractor Employees.
- 28.2 Any claim by the Contractor Employee arising out of this Agreement for any reason whatsoever shall be directed to the Contractor and the Contractor hereby and for avoidance of doubt indemnifies ArcelorMittal against such claims.

29 NON-EXCLUSIVITY

This Agreement does not confer on the Contractor any exclusive right to perform Tally and Reconciliation function or obligation on the part of ArcelorMittal to hire the Contractor to render the same or similar services from time to time. ArcelorMittal shall be entitled to contract with any other party to render a similar type of service, during the term of this Agreement or after its expiry.

30 RELATIONSHIP BETWEEN PARTIES

This Agreement does not create a partnership or joint venture in any shape or form between the Parties and neither Party shall be liable for the debts of the other Party, howsoever incurred.

31 ASSIGNMENT OF AGREEMENT

- 31.1 The Contractor shall not assign or make over this Agreement or any part thereof, or any share or interest therein, to any other person without the written consent of ArcelorMittal that may be refused without any reason being assigned therefore. This condition also applies to the use of sub-contractors by the Contractor.
- 31.2 This Agreement, or any part thereof, which part may be determined by ArcelorMittal in its sole discretion, may be ceded, assigned and/or transferred to any third party without the consent of the Contractor.

32 DISPUTE RESOLUTION

- 32.1 Any dispute, which arises between the Parties, shall be referred to a joint committee of a director or partner of each Party, or alternates appointed by them, who will use their best endeavours to resolve the dispute within 14 (fourteen) days of the dispute having been referred to them.
- 32.2 Should the joint committee be unable to resolve a dispute in accordance with the foregoing such dispute will be submitted to and decided by arbitration in terms of this clause 33, or, upon agreement between the parties, to a court of competent jurisdiction. Should the Parties fail to agree to refer the matter to court, the dispute shall be decided by arbitration in the manner set out in this clause 33.
- 32.3 Any dispute arising from or in connection with the interpretation of, the effect of, the Parties' respective rights and obligations under, a breach of, the termination of or any matter arising out of the termination of this Agreement shall be finally resolved in accordance with the rules of the Arbitration Foundation of Southern Africa ("AFSA") by an arbitrator who is agreed to between the Parties, or failing Agreement within 7 (seven) Business Days of the dispute arising, an arbitrator or arbitrators appointed by the President of AFSA.
- 32.4 Nothing in this clause shall prevent any Party from obtaining interim relief in a court pending the outcome of the arbitration.
- 32.5 Any such negotiation, mediation or arbitration shall be held in Johannesburg.

33 MODIFICATIONS TO THE AGREEMENT

- 33.1 ArcelorMittal shall have the power from time to time during the execution of the Agreement to require the Contractor, by notice in writing, to alter, amend, omit, add to, or otherwise vary any portion of the Agreement without invalidating the Agreement.
- 33.2 The Contractor shall carry out such modifications and be bound by the same conditions, as far as applicable, as though the said modifications occurred in the Agreement, provided that if any such modifications would, in the opinion of the Contractor, if carried out, involve a claim for additional payment or prevent him from fulfilling any of his obligations under the Agreement, he shall, before proceeding therewith, notify ArcelorMittal thereof in writing. ArcelorMittal shall then decide forthwith whether or not the modification shall be carried out and, if ArcelorMittal

confirms its instructions in writing, the Contractor's obligations shall be modified to such an extent as may be agreed upon in writing between ArcelorMittal and the Contractor. The difference in the tariffs, if any, occasioned by any such modifications shall be added or deducted from the tariffs as contained in the Agreement.

34 NOTICES AND DOMICILLIUM

- 34.1 The parties choose as their respective *domicillium citandi et executandi* for the purpose of legal proceedings and for the purposes of giving or sending any notice provided for or necessary in terms of this Agreement, the following addresses -

Contractor

Physical Address

.....

Postal Address

Tel. and Fax No's

ArcelorMittal

Physical Address

.....

.....

.....

Delfos Boulevard
VANDERBIJLPARK

Postal Address

PO Box 2

VANDERBIJLPARK

1900

Tel. and Fax No's

Tel:

Fax:

Provided that a party may change its domicillium to any other physical address, postal address or telefax number by written notice to the other party to that effect. Such change of address will be effective seven days after receipt of notice of the change of domicillium.

- 34.2 All notices to be given in terms of this Agreement will -
- 34.2.1 Be given in writing or by telefax;
- 34.2.2 Be delivered or sent by prepaid registered post or by telefax;
- 34.2.3 If delivered, be presumed to have been received on the date of delivery;
- 34.2.4 If sent by prepaid registered post, be presumed to have been received within 7 (seven)-business days of posting unless the contrary is proved; and
- 34.2.5 If sent by telefax, be presumed to have been received on the first business day following the date of sending of the telefax unless the contrary is proved.

35 WHOLE AGREEMENT AND VARIATION

- 351 This Agreement constitutes the whole of the agreement between the parties hereto relating to the subject matter hereof and save as otherwise provided herein no amendment, alteration, addition, variation or consensual cancellation will be of any force or effect unless reduced to writing and signed by the Parties or their duly authorised representatives.
- 35.2 The Parties agree that no other terms or conditions, whether oral or written, and whether express or implied will apply hereto.

36 WAIVER

No waiver of any of the terms and conditions of this Agreement will be binding or effectual for any purpose unless expressed in writing and signed by the party hereto giving the same, and any such waiver will be effective only in the specific instance and for the purpose given. No failure or delay on the part of either party hereto in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

37 LIENS

No lien shall be established over the Products. The Contractor shall not in any way permit any lien to arise in respect of the Products and hereby waives any right of retention which it may have over the Products pursuant to this Agreement or as a consequence of any legal enactment or trade usage or by operation of common law.

38 SUPERSESSION

This Agreement cancels and supersedes all prior negotiations and agreements entered into between the Parties relating to the matters set forth herein.

39 GOVERNING LAW

The laws of the Republic of South Africa shall govern the validity, interpretation and performance of this Agreement and the courts of South Africa shall have sole jurisdiction.

40 AUTHORITY

Each person signing this Agreement for and on behalf of a Party warrants that he or she is duly authorized by such Party to do so.

THUS DONE AND SIGNED BY ARCELORMITTAL SOUTH AFRICA LIMITED AT VANDERBIJLPARK ON THIS..... DAY OF 2012

AS WITNESSES:

1

2

For: ARCELORMITTAL SOUTH AFRICA
LIMITED

THUS DONE AND SIGNED BY AT ON
THIS DAY OF 2014.

AS WITNESSES:

1

2

.....
For: THE CONTRACTOR

ANNEXURE A**OCCUPATIONAL HEALTH AND SAFETY ACT, ACT NO 85 OF 1993**

This Annexure is incorporated in and forms part of the Conditions of the Agreement, setting out the arrangements and procedures agreed to in order to ensure that the Contractor complies with the Occupational Health and Safety Act, Act No 85 of 1993, (herein referred to as the Act) as amended from time to time.

- 1 Should the Chief Inspector give a direction in terms of section 7 of the Act to the Contractor to prepare a health and safety policy as contemplated in that section, the Contractor shall within 30 days from the date of Instructions forward a copy of such a policy document to ArcelorMittal and hereby undertakes to display a copy as contemplated in section 7(3) of the Act.
- 2 The Contractor shall throughout the duration of the Agreement, provide ArcelorMittal with the necessary information to enable ArcelorMittal to establish the Contractor's compliance with the Act.
- 3 The Contractor shall as far as is reasonably practicable comply with the following in the execution of this Agreement:
 - (a) Provide and maintain, systems of work, plant and machinery that are safe and without risks to health and safety;
 - (b) Institute precautionary measures necessary to eliminate or mitigate any hazard or potential hazard to the safety and health of employees, before resorting to protective equipment;
 - (c) Make arrangements to ensure the safety and absence of risks to health in connection with the production, processing, use, handling, storage or transportation of articles and substances, where applicable;
 - (d) Establish the hazards to the health or safety of persons attached to any work which is performed in terms of this Agreement, any article or substance which is used, handled, stored or transported. In any plant or any machinery which is used in the Agreement the Contractor shall further establish precautionary measures to be taken in respect of such work, article, plant or machinery as is applicable in order to protect the health and safety of persons involved during the execution of the Agreement. The Contractor shall further provide the necessary means to apply such precautionary measures;
 - (e) provide such information, instructions, training and supervision as may be necessary to ensure the health and safety of ArcelorMittal's

employees, its employees and Contractor Employees involved in the execution of the Agreement;

- (f) not permit any employee to do any work or to produce, process, use, handle, store or transport any article or substance, where applicable, nor to operate any plant or machinery, unless the necessary precautionary measures contemplated in clause 3 of this Annexure or prescribed by the Chief Inspector, have been taken;
- (g) Implement all the necessary measures to ensure that the requirements of the Act are complied with by every person in his employment or on site of the Agreement Customers where plant or machinery is used;
- (h) Enforce such measures as may be necessary, in the promotion of health and safety;
- (i) ensure that work is performed and that plant, machinery or equipment is used under the general supervision of a person trained to understand the hazards associated with it and who have the authority to ensure that precautionary measures taken by ArcelorMittal and the Contractor are implemented;
- (j) Ensure that all employees are informed regarding the scope of their authority in the execution of the Agreement and in terms of the Act;
- (k) Execute the Agreement in such a manner as to ensure that no person other than those in his or her employment who may be directly affected by the Contractor's activities, is exposed to hazards to health and safety;
- (l) Ensure that nothing about the manner in which any plant, article, machinery or equipment for use at ArcelorMittal or on ArcelorMittal's premises is erected or installed makes it unsafe or creates a risk to health and safety when properly used;
- (m) Ensure that every employee is conversant with the hazards to such employee's health and safety attached to the work to be performed at ArcelorMittal, as well as with the precautionary measures which should be taken and observed in respect to those hazards;
- (n) Inform ArcelorMittal beforehand of any inspections, investigations or formal inquiries of which he has been notified by an inspector in terms of the Act and of any application for exemption made by him in terms of the Act;
- (o) Inform ArcelorMittal of the occurrence of an incident in the work place or section of the work place where the Contractor is performing work in terms of the Agreement.

- 4 The Contractor shall ensure that its employees and any sub-Contractor's employees comply with the following:

- (a) Take reasonable care for the health and safety of any employee and of other persons who may be affected by the employee's acts or omissions;
 - (b) Co-operate with ArcelorMittal or any person designated for this purpose by ArcelorMittal to enable ArcelorMittal to comply with any obligation or requirement to be performed or complied with in terms of the Act;
 - (c) Carry out any lawful order given to him or her and obey the health and safety rules and procedures laid down by ArcelorMittal or any person authorised thereto by ArcelorMittal or the Contractor in the interest of health and safety;
 - (d) If any situation which is unsafe or unhealthy comes to the employee's attention, as soon as reasonably practicable, report such situation to the Contractor as well as to ArcelorMittal;
 - (e) if an employee is involved in any accident which may affect his or her health or which has caused an injury to him or her, report such incident to the Contractor as well as ArcelorMittal or anyone authorised thereto by ArcelorMittal as soon as reasonably practicable;
 - (f) Not to intentionally or recklessly interfere with, damage or misuse anything which is provided for in the interest of promoting health or safety.
- 5 The Contractor hereby confirms that its Chief Executive Officer, as defined in the Act, has as far as is reasonably practicable ensured that the duties of the Contractor in the execution of the Agreement and as contemplated in the Act, have been properly discharged.
- 6 If the number of employees employed by the Contractor in terms of the Agreement exceeds 20 (twenty), the Contractor shall within 14 (fourteen) days of the commencement of the Agreement provide ArcelorMittal with full particulars of the safety representatives at the Agreement Customers. The Contractor shall simultaneously confirm that it complies with section 17 (2) of the Act in the appointment of the safety representatives and that such health and safety representatives received the necessary facilities, assistance and training to fulfil their duties and functions as health and safety representatives.
- 7 If two or more health and safety representatives are involved in the work covered by the Agreement, the Contractor shall, within 7 (seven) days from the date of a meeting between such health and safety representatives, send a copy of the minutes of such a meeting, as well as a copy of any recommendation made by the Health and Safety Committee to ArcelorMittal.

- 8 The Contractor shall not make any deduction from any employee's remuneration- or require- or permit any employee to contribute towards any payment to him or her or any other person in respect of anything which the Contractor is in terms of this Agreement, or in terms of the Act required to provide or to do in the interest of the health and safety of any employee covered by the Agreement.
- 9 The Contractor shall immediately report to ArcelorMittal any incidents occurring at the place or places where the Contractor performs any work in terms of the Agreement, in which or in consequence of which :
- (a) Any person dies, becomes unconscious, suffers the loss of a limb or part of a limb or is otherwise injured or becomes ill to such a degree that he or she is likely either to die or to suffer a permanent physical defect or is likely to be unfit for a period of at least 14 (fourteen) days either to work or to continue with the activity for which such employee was employed or is usually employed;
 - (b) An occurrence of catastrophic proportions, as defined in the Act resulting from the use of plant or machinery or from any activity in the performance of this Agreement has taken place; or
 - (c) The health or safety of any person was endangered and where:
 - (i) The uncontrolled release of any substance or pressure took place;
 - (ii) Machinery or any part thereof fractured or failed, resulting in flying, falling or uncontrolled moving objects; or
 - (iii) Machinery ran out of control.
- 10 The Contractor or any of the Contractor's employees shall not without the consent of an inspector disturb the site at which any incident occurred in which a person died or was injured to such an extent that that person is likely to die or suffer the loss of a limb or part of a limb, provided that such action as is necessary may be taken to prevent a further incident, or to remove the injured or dead or to rescue a person from danger.
- 11 The Contractor shall in no way whatsoever victimise any of its employees because the Contractor suspects or believes, whether or not the suspicion or belief is justified or correct, that one of his employees has given information to ArcelorMittal in respect of any matter concerning the health and safety of employees.
- 12 If an inspector of the Department of Labour wishes to perform any of his or her duties in terms of the Act at the Agreement Customers, the Contractor

shall at all times provide such facilities as are reasonably required by the inspector to enable him or her and his or her assistant (if any) to perform effectively and safely his or her function under the Act.

- 13 The Contractor or any of its employees shall not interfere with or remove any blocking, bar, barricade or fence placed on the instruction of an inspector in terms of the Act.
- 14 The Contractor shall forthwith bring to the attention of ArcelorMittal the contents of any prohibition, direction or notice given by an inspector to the Contractor or a sub-Contractor or any of the Contractor's or sub-Contractor's employees in terms of the Act.
- 15 The Contractor shall fully co-operate in respect of any investigation or inquiry by an inspector and provide all necessary assistance, as envisaged in section 34 of the Act in the event of such an inspector investigating or inquiring into any matter related to the Contractor's or sub-Contractor's execution of the Agreement.
- 16 The Contractor shall not disclose any information concerning the affairs of ArcelorMittal without the prior approval of ArcelorMittal, which shall not be unreasonably withheld.
- 17 The Contractor shall not :
 - (a) In any record, application, statement or other document, referred to in the Act, wilfully furnish information or make a statement which is false in any material respect;
 - (b) Hinder or obstruct an inspector in the performance of his or her functions;
 - (c) Refuse or fail to comply to the best of his or her ability, with any requirement or request made by an inspector in terms of the Act;
 - (d) refuse or fail to answer to the best of his or her ability to any question which an inspector in the performance of his or her functions in terms of the Act, put to him or her;
 - (e) Give himself out as an inspector;
 - (f) Tamper with or discourage, threaten, deceive or in any way unduly influence any person with regard to evidence to be given in respect of any investigation in terms of the Act;
 - (g) Prejudice, influence or anticipate the proceedings of any finding or inquiry in terms of the Act;
 - (h) Tamper with or misuse any safety equipment installed or provided to any person by ArcelorMittal or the Contractor;

- (i) Fail to use safety equipment at any work place in terms of the Agreement or in the cause of his or her employment or in connection with the use of plant or machinery;
- (j) Wilfully or recklessly do anything at a work place in connection with the use of plant or machinery in terms of the Agreement which shall threaten the health or safety of any person.

18 Words used in this Annexure shall have the same meaning as words defined in the Agreement.

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ANNEXURE B**ANNEXURE D - SURVEYING CONTRACT SCOPE**

1. Cargo damage
 - Inform ArcelorMittal flow management of such damages.
 - Take picture of damage
 - Take picture after repaired
2. Photographs
 - Sequential numbered
 - Descriptive captions inserted adjacent to photograph showing hatch/compartment, commodity and port of discharge.
 - Attend to incidents/damages upon request
 - Do routes inspection on request
 - Photos of hold with excess written during discharges upon request.
3. Completion and delivery
 - Completed surveys and reports to be submitted to Logistics preferably within 10 days but latest 21 days after completion of loading.
4. Observations: The contractor must inform ArcelorMittal Flow Management of the:
 - Damages at the time of discovery in order to minimize the extent of the impairment.
 - Hatches remaining open during rain and/or an accumulation of water in the hold.
 - Hatch sealing arrangement not serviceable
 - Vessel's description or construction, which does not conform within the accepted standards
 - ArcelorMittal's appointed contractor's viz. stevedores, lashing and Transnet Port Terminal not performing what has become customary to the port.
 - Adjacent over stowed cargo, which could cause a deterioration of ArcelorMittal's product.
 - Residues of previous cargoes, especially harmful products.
 - Extensive random silver nitrate tests on the material and vessel itself, if results are positive:
 - Inform ArcelorMittal immediately and stop the loading or fail the initial survey

- Re test when cleaning is complete or problem sorted out
5. The contractor must introduce himself to the Master prior to conducting a survey.
- It is essential that the surveyor who conducted the survey is totally familiar with all aspects of the accepted loading and stowing methods of ArcelorMittal's products.
 - The Contractor/Surveyors to keep contact with AMSA's appointed Agents to ensure they are on the quayside when vessels berth to conduct the initial draft.
 - The Contractor/ Surveyor will at its own time keep track of the discharge/ loading progress on Steel and Coal vessels.
 - The Contractor will ensure that a qualified employee is available within 15 minutes of the completion of cargo discharge to conduct the Final Draft Survey on both Coal and Steel Vessels.

Any deviation from any clause and condition as per the accepted Scope of Work will be recorded as a CAR (Corrective Action Request). Each CAR will be investigated and corrective actions agreed upon. If these are not adhered to, the contract will be reviewed.

5. ArcelorMittal's obligations

- Monthly management agreement meeting will be held between ArcelorMittal and the Contractor. In the meeting matters regarding any disputes, performance, volumes, complaints and any miscellaneous matters will be discussed.
- It is essential that the surveyor who conducted the survey is totally familiar with all aspects of the accepted loading and stowing methods of ArcelorMittal's products.

6. Tonnages are not guaranteed by ArcelorMittal.

**ANNEXURE C
TARIFFS****TALLY AND SURVEY OF EXPORT STEEL IN RICHARDS BAY HARBOUR**

The under mentioned tariffs effective from
1 December 2014 is to be supplied

DESCRIPTION OF SERVICE	Tariff
TPT Supervisory Tally at Richards Bay (Per ton)	R
Initial and final draught survey in Richards Bay - per vessel	R
Intermediate survey - per vessel	R

ANNEXURE D**DECLARATION OF CONFLICT OF INTEREST****TO: ARCELORMITTAL SOUTH AFRICA****FROM:****DATE:** _____ **20....****SUBJECT: DECLARATION OF CONFLICT OF INTEREST**

The Contractor agrees and undertakes to declare to ArcelorMittal any personal or business relationship with any employee or supplier of ArcelorMittal (whether arising as a result of a financial interest or investment or other business engagements with such employee or supplier) that might represent a Conflict of Interest.

Accordingly, I, the undersigned, _____ (name of authorized representative of Contractor), acting in my capacity as _____ of the above named Contractor declare that neither I, nor the Contractor or any of its officers, directors, employees and authorized representative have any relationship with any employee or supplier of ArcelorMittal that raises a real or potential Conflict of Interest. Further, we undertake to disclose to ArcelorMittal any relationships that might exist for the duration of the Agreement that raises a Conflict of Interest.

or

I, the undersigned, _____ (name of authorized representative of Contractor), acting in my capacity as _____ of the above named Contractor wish to declare and disclose the following relationships involving the Contractor and/or any of its officers, directors, employees and authorized representative that raise a real or potential Conflict of Interest.

.....

.....

.....

For and on behalf of

CONTRACTOR

(Authorised Signatory)

Date: _____

DRAFT

END OF DOCUMENT

DRAFT